

This checklist supports strong Canadian study permit preparation with emphasis on LOA compliance, PAL/TAL scenario readiness, financial transparency (including GIC where applicable), and study rationale clarity.

01

Identity and Family Information

- Valid passport and previous travel documents
- National identity and civil records
- Photograph set as per current IRCC specification
- Marital/family documents where relevant
- Name consistency supporting affidavits where needed

02

Academic and Language Credentials

- Complete transcripts and certificates
- IELTS/CELP/TOEFL score evidence
- Gap explanation with supporting references
- Resume with clear timeline
- Program-fit evidence for course selection

03

Admission and Institutional Compliance

- Letter of Acceptance (LOA)
- PAL/TAL support where applicable
- Tuition fee receipt and payment schedule
- Enrollment condition fulfillment records
- Deferral/transfer correspondence if intake changed

04**Financial Strength and GIC Readiness**

- 6-12 month bank statements
- Source-of-funds trail for major deposits
- GIC certificate and confirmation (if applicable)
- Sponsor income/tax/business records
- Loan sanction details and relationship proof

05**SOP/Letter of Explanation Quality**

- Progression-based study rationale
- Home-country career linkage
- Funding explanation aligned to profile
- Refusal history explanation and corrective strategy
- Ties to home country evidence

06**Medical, Biometrics, and Integrity**

- Medical exam records as instructed
- Biometrics appointment/completion records
- Police clearance where required
- Truthful refusal/travel/legal disclosure
- Dependents documentation if accompanying

07

Final Study Permit File Governance

- Complete forms with consistency checks
- Logical upload sequence and file naming
- Fee payment confirmation records
- Additional-document response plan
- Pre-departure compliance checklist

Final Verification Before Submission

- Review all files for consistency of names, dates, amounts, and signatures.
- Keep originals available for interview and maintain a secure backup archive.