

This checklist is tailored for New Zealand fee-paying student visa preparation with strong emphasis on genuine intent, financial sufficiency, and complete health/character readiness.

01

Identity and Civil Status Records

- Valid passport and civil identity records
- Photograph set per visa specification
- Name/legal correction documents where required
- Relationship records for dependent applications
- Prior travel documentation

02

Academic and Language Eligibility

- Academic transcripts and certificates
- IELTS/PTE/TOEFL results as accepted
- Gap explanation with work/training evidence
- Resume and educational timeline
- Program prerequisite compliance records

03

Offer and Tuition Evidence

- Offer of Place from approved provider
- Tuition payment receipts and schedule
- Condition-fulfillment communication from provider
- Program details and intake timeline
- Accommodation planning records

04

Financial Sufficiency Dossier

- Bank statements with source clarity
- Sponsor income/tax/business documentation
- Loan sanction/disbursement where applicable
- Living-cost planning summary
- Return/onward travel financial evidence if requested

05

Health and Character Requirements

- Medical and chest x-ray reports where required
- Police clearance certificates
- Immigration history transparency
- Health insurance records
- Dependent health/compliance support

06

SOP and Genuine Intent Structure

- Study objective and New Zealand rationale
- Course-to-career linkage for home country
- Settlement and study-support planning
- Return intent evidence
- Prior refusal or profile-risk explanation

07

Final Submission and Follow-Up Controls

- Indexed application bundle with clear sections
- Form/declaration consistency checks
- Payment and submission confirmations
- Response protocol for additional-document requests
- Backup archive of all records

Final Verification Before Submission

- Review all files for consistency of names, dates, amounts, and signatures.
- Keep originals available for interview and maintain a secure backup archive.