

This checklist supports US student applicants through complete I-20, SEVIS, DS-160, and interview preparedness with strong funding and post-study intent clarity.

### 01

#### Identity and Passport Records

- Valid passport with adequate validity
- Previous passport/travel history records
- National ID/civil records
- Name correction/legal variation documents
- Visa photo as per US specification

### 02

#### Academic and Test Portfolio

- Official transcripts and degree certificates
- TOEFL/IELTS or accepted English tests
- SAT/GRE/GMAT where required
- SOP/personal statement and CV
- Recommendation letters and supporting portfolio

### 03

#### Admission, I-20, and SEVIS Essentials

- Admission letter and final I-20
- SEVIS I-901 fee receipt
- Program duration and expense details
- Scholarship/assistantship letters if any
- Enrollment communications

**04****Financial Dossier for F-1**

- Liquid funds proof for first-year costs
- Sponsor income/tax/employment/business records
- Bank statements and source-of-funds evidence
- Loan sanction terms where applicable
- Affidavit of support and relationship proof

**05****DS-160 and Visa Interview Readiness**

- DS-160 confirmation page
- Visa fee and appointment confirmation
- Interview answer framework (study, funds, return intent)
- Home-country ties evidence
- Profile risk handling for gaps/refusals

**06****Compliance and Integrity**

- Travel and refusal history transparency
- Legal/police records where applicable
- Consistency across I-20, DS-160, and interview narrative
- Dependent documents for F-2 if relevant
- Emergency contact and insurance preparedness

07

## Final File and Departure Readiness

- Structured folder order for interview
- Digital backup with searchable file names
- Tuition and housing preparation records
- Arrival and onboarding readiness docs
- Post-approval verification checklist

### Final Verification Before Submission

- Review all files for consistency of names, dates, amounts, and signatures.
- Keep originals available for interview and maintain a secure backup archive.